



Policy Analyst

About SAFE

Securing America's Future Energy (SAFE) is an action oriented, non-ideological organization committed to reducing America's dependence on oil to bolster national security and strengthen the economy. The organization has ambitious plans to advance energy security in the United States by expanding domestic oil production, improving fuel efficiency, and accelerating the shift toward a transportation sector powered by a broader mix of diverse sources.

SAFE's policy proposals have been embraced by the leaders of both major political parties. In his 2013 State of the Union Address, President Obama outlined his plan to implement one of SAFE's policy recommendations, the establishment of an Energy Security Trust Fund, and credited the organization with coming up with the idea. In 2007, President George W. Bush used the State of the Union Address to propose a plan closely mirroring a SAFE proposal, which ultimately led to the first improvement in automotive fuel-economy standards in a generation.

SAFE has strong partnerships with some of the country's leading corporate executives and retired military officials. These partnerships help SAFE develop innovative methods to educate, communicate and advocate for policy solutions to America's evolving energy and transportation challenges. SAFE's Energy Security Leadership Council (ESLC) is co-chaired by Frederick W. Smith, Chairman and CEO of FedEx Corporation, and General Jim Conway, USMC (Ret.), 34th Commandant, U.S. Marine Corps. In 2009, SAFE launched the Electrification Coalition, a nonpartisan, nonprofit group of business executives to promote the deployment of electric vehicles on a mass scale.

SAFE provides fact-based analysis of energy policy, transportation policy, markets, and trends through a combination of original research, high-profile public events, traditional and social media outlets, and public advocacy. The organization's policy platform is non-partisan and encourages members of both major political parties to set aside long-held orthodoxies for the good of the country.

SAFE was founded in 2004 and employs almost 30 people and multiple consultants. It has an annual budget of over \$6 million with immediate plans for rapid growth.

For more information, visit secureenergy.org.

Position Summary

The Policy Analyst is a contributing researcher and writer for SAFE's policy team. This position is responsible for research, analysis, and writing across a variety of policy projects, reports, presentations, and memos. Issues of focus include oil production and consumption, energy economics, markets and trade, and new or innovative transportation technologies with a focus on electric and autonomous vehicles. The Policy Analyst also contributes to SAFE's external communications and supports other departments as necessary.

Responsibilities

1. Research and analysis: Conduct research; produce and edit SAFE publications (and/or sections thereof) on a variety of topics; collect and analyze data to observe and interpret trends in (for example) vehicle technology economics, oil and gas spending and trade, and automotive and energy industry dynamics.
2. Policy development: Contribute to the development of SAFE policy recommendations designed to strengthen the case for improving vehicle fuel economy, accelerating the development of alternative transportation fuels and autonomous vehicles, and enhancing the flexibility and robustness of global and domestic energy markets consistent with the organization's mission.
3. Contribute to SAFE's internet presence: Contribute to the development of presentations and other materials designed to increase SAFE's public profile. Provide analysis and guidance to SAFE staff on policy issues and assist with the creation of Fuse articles and other content.
4. Support other departments: Provide policy support and progress reports to the policy team, in addition to leadership, plus SAFE's development, communications, and legislative departments as required.
5. Organization representation: Attend external events as a representative of SAFE and its policy team, raising awareness of SAFE's work, and build relationships with relevant parties.

Professional Skills and Qualifications

KNOWLEDGE & EXPERIENCE:

- Education in or professional knowledge of global energy markets and/or domestic energy policy, transportation, and technology policy.
- Education in or professional knowledge of economics.
- Professional experience (2-3 years) involving research, analysis, and writing on policy issues in energy, transportation, foreign policy, or domestic economics. A master's degree may count toward the required experience.
- Experience writing and publishing articles aimed at a policy audience.
- Experience working with policymakers, including government officials, military officers, and business leaders.

SKILLS & ABILITIES:

- Exceptional writing skills.
- Strong mathematical and analytical skills. Data visualization skills preferred.
- Demonstrated research skills incorporating a variety of sources and databases.
- High computer proficiency, including but not limited to a good command of the Microsoft Office Suite (including a skilled knowledge of Excel). Familiarity with Adobe design products preferred.
- A proven ability to work both as a member of a team on collaborative projects and as an independent writer and researcher.
- A clear interest in the mission of SAFE.

EDUCATION:

- Bachelor's degree required.
- Master's degree or extensive relevant equivalent experience.
- One or both degrees should be in a field relevant to the policy work performed at SAFE, such as Economics, Political Science, Government, or International Relations.

To Apply

Send a resume and cover letter to careers@secureenergy.org with the subject line "Policy Analyst".